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To STCH buyer
CC
From XXXX
Email XXXX
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Quality requirements for suppliers in mechanical production

1. All mechanically manufactured new parts must be subjected to quality control as per the instruction (AN906_Steinemann_Prüfanweisung_Lieferant.docx"), if necessary on a measuring machine or validated measuring devices (gauges, limit plug gauges, thread plug gauges and feeler gauges). This is necessary until the sustainability of delivery quality is guaranteed or until the responsible STCH buyer assesses this as a "Necessity".
2. In principle, only workpieces for which all tolerances can be verifiably checked and measured may be offered and manufactured. If these requirements cannot be guaranteed, STCH quality control must be consulted.
3. In special cases, the measuring method/concept is specified by STCH or discussed and approved with the supplier. Otherwise, the "AN906_Steinemann_Prüfanweisung_Lieferant.docx" instruction applies.
4. If specific measurement reports are provided by STCH, these must be enclosed with the delivery of material. The measurement records of the applicable inspected parts must be retained for at least two years.
5. Steinemann reserves the right, in exceptional cases, to inspect the parts on the supplier's premises before delivery and to release them for delivery.
6. In consultation with the STCH buyer, the supplier can charge for special high-cost inspections as a separate invoice item on the order invoice.
7. Parts that are subject to complaint and unused parts will not be returned, but the supplier can collect the parts from STCH within 14 days at its own expense. The supplier must deliver a replacement immediately, but at the latest within 10 working days. The invoice will only be approved for payment after receipt of the "OK" delivery.
8. If parts can be reworked for a cost by STCH or local partners, the administrative cost will be charged at EUR 180.00 and the actual reworking costs shall be charged at the applicable hourly rate of the partner or STCH.

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9. Delivery dates must be confirmed at the latest 5 days after receipt of the order – the corresponding order confirmation must be sent to einkauf@steinemann.com.
10. The delivered parts must be marked according to STCH specifications with the order and item number as a minimum – the delivery notes must be enclosed under the parts packaging. Bare parts/areas and threaded holes must be appropriately treated with anti-rust oil.
11. Supplier invoices must be sent by email to account@steinemann.com

Steinemann Technology AG

Supplier:.....

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Purchasing Manager

Owner/Plant Manager

Sign.....

Sign.....